

Constitution of Bishops' University Astronomy, Mathematics and Physics Society

Article I – Name

The name of the club shall be the Astronomy, Mathematics and Physics Society (AMPS), an academic society under SRC Extra.

Article II – Purpose

The purpose of the club shall be to encourage its members in their study of astronomy, mathematics and physics. Community and discovery being core values here at Bishop's, this club will offer students the opportunity to socialize while gaining astronomy, math and physics related knowledge outside the regular curriculum. We will hold events, attend talks, and hopefully put our observatory to some good use.

Article III – Membership

1. Any Bishop's university student is eligible to become a regular member of AMPS by enrolling via the method indicated by the SRC.
2. The membership year shall run from September 1st to August 31st each year.
3. The University unconditionally opposes hazing and prohibits any situation that produces mental or physical discomfort, embarrassment, harassment, or ridicule. Every Bishop's student is guaranteed freedom from the humiliation and danger of hazing.
4. Members shall be known as AMPpeers.

Article IV – Officers

1. The officers of the club shall be Physics Representative, Mathematics Representative, Clerk, Member Outreach Representative, External Affairs Representative, and Social Media Representative. The officers shall perform the duties listed in this Constitution as well as any other

duties that may be assigned by the Governing Board, the membership, or the SRC.

2. Physics Representative shall
 - a. attend all meetings of AMPS
 - b. be a co-lead of the group
 - c. be a signing authority for AMPS
 - d. be a co-liaison between the SRC and AMPS
 - e. organize and oversee the educational/social components of the Physics-related AMPS meetings and events
3. Math Representative shall
 - a. attend all meetings of AMPS
 - b. be a co-lead of the group
 - c. be a signing authority for AMPS
 - d. be a co-liaison between the SRC and AMPS
 - e. organize and oversee the educational/social components of the Mathematics-related AMPS meetings and events
4. Clerk shall
 - a. attend all meetings of AMPS
 - b. maintain adequate financial records of AMPS
 - c. prepare and submit an annual budget for AMPS
 - d. send notice of meetings to the membership
 - e. ensure that the SRC is informed on changes to the Constitution and the officers for the upcoming year
 - f. act as a signing authority for AMPS
5. Member Outreach Representative shall
 - a. host at all meetings of AMPS
 - b. arrange for appropriate space to be booked for AMPS meetings
 - c. be a liaison between the members and the officers of AMPS
 - d. maintain contact with members through email to inform them of upcoming meetings, activities and events
6. External Affairs Representative shall
 - a. communicate with external bodies and speakers
 - b. provide reports on the feasibility and cost of proposed external events
 - c. scout for opportunities with external bodies
7. Social Media Representative shall
 - a. manage the social media platforms of AMPS

- b. manage the AMPS “brand,” i.e., marketing
8. Elections:
- a. Officers shall be elected at the Annual General Meeting, and they shall take office on the May 1st following their election. Members shall serve a term of one year or until their successors are elected.
 - b. Elections shall be by secret ballot, unless there is only one candidate for a position, in which case the nominee shall be elected by acclamation.
 - c. Officers may be removed from office at the pleasure of the membership as provided in the parliamentary authority.
9. No member shall hold more than one office at a time.
10. No member shall be eligible to serve more than two consecutive terms in the same office.
11. Vacancies on the Board
- a. In the event that a position(s) becomes vacant, an announcement shall be made advertising the vacancy immediately. In the following meeting which occurs at least 2 weeks after the position(s) becomes vacant, an Emergency Election will be held to fill the vacant position(s).
 - b. If the Physics Representative position becomes vacant, the Member Outreach Representative shall temporarily become the Physics Representative until the Emergency Election is held.
 - c. If the Mathematics Representative position becomes vacant, the Member Outreach Representative shall temporarily become the Mathematics Representative until the Emergency Election is held.
 - d. In the event that both the Physics Representative and the Mathematics Representative positions become vacant at the same time, the Member Outreach Representative and External Affairs Representative shall become the Physics Representative and the Mathematics Representative at their discretion until the Emergency Election is held.

Article V – Meetings

- 1. Regular meetings of the Club shall normally be held biweekly during the fall and winter semesters. Dates, times and locations are to be set by the

Governing Board. Notice of regular meetings is to be sent to members at least a week prior to the meeting.

2. One meeting, to be held in March, shall be designated the Annual General Meeting and shall be for the purpose of electing officers, receiving reports from officers and committees, as well as any other business that may arise.
3. Special meetings may be called by the Governing Board and shall be called on the request of at least four members of the club. The purpose of the meeting shall be stated in the call.
4. Regular meetings should normally consist of a business component followed by an educational program.
5. Meetings of the club or the Governing Board may be conducted through the use of an Internet meeting service designated by the Clerk. Said service should include provision for visible displays identifying those participating, those seeking recognition to speak, showing (or permitting the retrieval of) the text of pending motions, and showing the results of votes. These electronic meetings shall be subject to all rules adopted by the club to govern them, which may include reasonable limitations on, and requirements for, members' participation. Any such rules adopted by the club (whether by motion or otherwise) shall supersede any conflicting rules in the parliamentary authority but may not otherwise conflict with or alter any rule of the club. An anonymous vote conducted through the Internet meeting service shall be deemed a ballot vote, fulfilling any requirement in the bylaws or rules that a vote be conducted by ballot.

Article VI – Financial Matters

1. The club is a non-profit organization, and thus shall not provide monetary gain, incidentally or otherwise, to its officers or membership.
2. If the club is placed on “sloth” status or otherwise declared inactive by the SRC, all funds shall be held by the SRC in trust until the organization resumes activity.
3. In the event that the organization dissolves, all club funds will be returned to the SRC.
4. At least two signatures are required for any cheques or other instruments issued by the club.

Article VII – Compliance and Parliamentary Authority

1. The AMPS will follow all Bylaws and Policies of the SRC, in particular policies and manual specifically those related to extracurricular organizations.
2. Business meetings of the AMPS shall be governed by the parliamentary authority currently in use by the SRC, except where inconsistent with this Constitution, or any standing rules or special rules of order the club may adopt.

Article VIII – Amendment

1. This Constitution may be amended at a regular, special, or emergency meeting by a 2/3 vote, provided that one week's notice has been given to the entire membership.
2. If amendments to the Constitution are required by changes to SRC Bylaws, Policies or other actions, the Governing Board shall effect the necessary changes and report them to the membership at the next meeting.
3. A copy of the updated Constitution must be submitted to the SRC within two weeks after any amendments are made.